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School Street School Staff
2010-2011

Principal.....Mrs. Nancy Booth
Secretary.....Mrs. Donna Lacroix

Kindergarten.....Mrs. Michelle Pyrich
Grade One.....Mrs. Danielle Veno
Grade Two.....Ms. Liza Kurro
Grade Three.....Mrs. Jacqueline Jorgensen
Grade Four.....Ms. Meghan Walkama
Building Assistant.....Mrs. Susan Plaisted
Kindergarten Aide.....Mrs. Bonnie Bonneau
Title I Teacher.....Mrs. Joani Ouellette

Title One Staff.....Mrs. Kelly Bonsell - Gr.1
Mrs. Sheila Comfort - Gr. 2
Ms. Nicole Olsen – Gr. 3
Mrs. Jennifer Astbury – Gr. 4
Mrs. Tracy Taif

Special Education Teacher.....Mrs. Dorothy Sylvia
Special Education Para-Educators..... Mrs. Denise Csinsi
Mrs. Jannie Pratt
Mrs. Leah Whitney
TBA

Itinerant Teacher.....Mrs. Sharon Reed-Erickson
Art.....Mrs. Mary Mojica
Band.....Mrs. Melissa Hunt
Music/Chorus.....Mrs. Sher Pedrick
Physical Education.....Ms. Judy Drew
LibrarianMrs. Susan Plaisted

Speech Language PathologistMrs. Lisa Harrison
Occupational Therapist.....Mrs. Kelly Borish
Physical Therapist.....Mrs. Lee Murphy
GuidanceMrs. Linda Hopkins
Social Worker.....Mrs. Kelley Simpson
Cook Manager.....Mrs. Caroline Butler
Custodian.....Mr. John Marts
Nurse.....Mrs. Christine Ballentine, R.N.
Psychologist.....Dr. Jessica Vermette
Assessor.....Mrs. Nancy Sewell

School Street School

2010-2011

The mission of School Street School is to foster a love of learning, a feeling of self-accomplishment and responsible citizenship which will provide all students with the resources and skills needed in an ever changing and challenging world.

We believe:

All children can learn
All children are individuals who have value and talent
Families are partners in all aspects of school life
A high caliber faculty promotes success and results

We are a PBIS school - a school designed to create a positive school climate that enhances learning and positive social growth.

PBIS Mission Statement



Our mission is to develop, with input from the School Street Community, a school wide system of effective supports that will maximize the frequency of positive social and academic behavior and minimize the frequency of problem behavior.

School Street School School Goals 2010 – 2011

- Goal # 1: Enhance the experiences of our students through the arts, culture and educational opportunities.
- Goal # 2: Successfully utilize the 3 Tier model in reading and math.
- Goal # 3: Continue to implement PBIS, a school-wide system of effective supports that will maximize students' positive social and academic behavior.
- Goal # 4: Interpret student data at data team meetings that allows for flexible groups and adjusts instructional practices.

ARRIVAL AND DISMISSAL



Arrival:

Breakfast begins at 8:00am.

Walkers and riders should arrive at school after 8:15am, unless having breakfast.

Students can go directly to their classroom after 8:15am.

The bell rings at **8:25am**. Students will be considered tardy after 8:30am. Morning announcements will be at 8:40 am.

Dismissal:

Kindergarten ends at **2:15 pm**.

For Grade 1 – 4 the bus bell will ring at **2:55pm**. All bus students will report to the cafeteria.

The **3:00pm** bell will be for all other students.

The playground is closed until 3:30pm.

PBIS Behavior Matrix

	Be Safe	Be Kind	Be Responsible
ARRIVAL/DISMISSAL	<ul style="list-style-type: none"> --walk directly to your destination -hang belongings to keep pathways clear -follow arrival/dismissal procedures 	<ul style="list-style-type: none"> --hold the door for others -greet others -be aware of personal space -use soft voices -use appropriate language 	<ul style="list-style-type: none"> -arrive on time -upon arrival, go directly to cafeteria or classroom -go directly to bus line

Creative Kids Club

Our Creative Kids Club is held after school on Thursdays from 3:00-4:00pm. We will have a variety of activities that will change monthly. Some examples of these clubs are: Game Club, Lego Club, Craft Club, Science Club, Dance, Garden and Cooking club.

Our first club activity will be **Game Club**. A permission slip will be attached to the October Calendar. Each monthly calendar will show what the new club will be and a permission slip will be needed for each different club.

Daily School Department Updates

For more information about what is happening in the schools, check out the school district website: www.rochesterschools.com. This site is updated daily with information such as delays or school closings as well as other informative information.

Dress Code

School attire must adhere to generally accepted standards for the community. Obscene and inappropriate clothing will not be accepted. When a question as to the appropriateness of the attire exists, the principal will make the decision.

1. All tank tops must have straps measuring 1.5 inches wide or greater.
2. Mesh shirts, **flip-flops** and water shoes are not allowed.
3. Shirts exposing the midriff and short shorts and skirts are not acceptable.
4. Hats and bandanas should not be worn inside the building.
5. Please encourage practical shoes for all students.
6. Sneakers are needed on **Gym Day** which is always on **Monday**.



Early Release Days

On Early Release Days, K-4 students are dismissed at 1:15 after lunch. Notices will be sent out before each early release day to remind you. Early Release days are Sept. 14, Oct. 20, Nov. 10, Jan. 12, April 6 and May 18.

Food Services - Chartwells

WHAT'S COOKING AT SCHOOL STREET KITCHEN

Hi Everyone! My name is Caroline Butler. I am the cook at School Street and will be serving your child breakfast and lunch daily. Here are a few pointers and information about menu selection and costs.

Breakfast is served from 8:00-8:25 am.

Breakfast consists of a hot meal, such as pancakes, breakfast sandwich or the children can have cereal. Both come with milk. Children may receive either a juice or fruit to go along with their breakfast choice.

The district is implementing FREE Universal Breakfast for all elementary students. There are numerous studies showing the benefits of breakfast. We are working out the details but hope eating breakfast will become part of our students' daily routine.

We serve lunch from 12:15 – 12:35pm.

There are several choices available for lunch. One is a hot meal such as a hamburger, pasta, shepherd's pie or Wednesday is usually pizza!

Alternate lunch choices are salads, deli sandwich of the week, PBJ or PBF or a Fun Lunch. Fun lunch is nacho chips, salsa and cheese OR mini bagels with cream cheese and veggie sticks. Any lunch choice also comes with milk and fruit.

Breakfast.....FREE
Hot Lunch\$2.00 per day (reduced \$.40)
Cold Lunch Milk.....\$.50 per day
Recess Milk.....\$.50 per day
Snacks.....\$.50 per day



Snack time is at morning recess for grades 3 - 4. Grade K, 1 and 2 have their snack in the classroom. Students should bring a healthy snack to have each day at this time. Milk is available through the lunch program.

**** SNACKS AND SNACK MILK DO NOT FALL UNDER THE GUIDELINES OF THE FREE AND REDUCED MEAL PROGRAM. THEY ARE THE SAME PRICE FOR ALL STUDENTS AT SCHOOL STREET SCHOOL.



Fruit and Vegetable Program

The Fruit and Vegetable Program provides all children at our school with a variety of free produce throughout the school year. These fresh fruits and veggies are offered daily but separate from the breakfast or lunch meal. This program is an important tool for helping children learn more healthy eating habits. It will start September 13, 2010.

Good Mileage Club

The Feelin' Good Mileage Club provides opportunity for all children, Kindergarten - Four, to walk for fitness. The Mileage Club is held during lunch recess every Monday, Tuesday and Thursday. The walking course will be entirely on school grounds. Each child is free to walk as little or as much as he/she desires in the designated time.

The Feelin' Good Mileage Club is non-competitive.



Guidance Services

School guidance services are available for all students with the goal of maximizing each child's positive learning experiences. Regular classroom lessons cover a range of developmental topics including study skills, feelings, friendship, anger, and conflict management, safety and prevention. Students may also work with Linda Hopkins in lunch groups, small groups and individually, as needed. Support and referral information is available to students and their families, for whatever life situations may arise. Families wishing to contact the school counselor may call the school at 332-6483. There is also more information available on the school website.

Homework Helpers

School Street School will offer an after school homework club once a week for students in grades 2-4. This is an opportunity to:

1. do homework assignments
2. get extra help in certain subject areas
3. catch up on late or missing work



Honeywell Instant Alert

Honeywell Alert System is a highly effective automated notification system and helps to provide vital information, using the following media; e-mails, phones and text messaging devices. All students enrolled in Rochester schools are automatically signed up. For changes to the way you receive notification or if you have questions about the program you can go on the website at InstantAlertHelp@Honeywell.com, or contact our office at 332-6483. A separate letter is being sent home.



Medication

Most prescription medication can be regulated around school hours. When this is not possible, all medications need to be brought to the office in the morning along with the correct forms. See office for details. Cough drops and other over the counter medication is not allowed at school.



No School Days

The announcement of no school, delays or emergencies for all schools will be given over local radio stations such as, *WZNN (AM & FM) 93.3 WTSN (AM) 1270, WOKQ (FM) 97.5, WHEB (AM/FM) 100.3FM, WERZ(FM) 107.1FM* and Channel 9 (*WMUR-TV*). Also you can check out our district website- www.rochesterschools.com for no school announcements.

Delayed openings include all classes K-4.

Please do not call the school during emergencies because it is important to keep the telephone lines open.

Parent Talk

Parent talk is a “coffee hour” for parents /guardians hosted by Kelley Simpson on the 1st and 3rd Tuesday of each month from 8:15 – 9:45 a.m. Please join Kelley and other parents/guardians for a very informal time to chat, get to know other parents and get supports regarding parenting your school age child. Special topics may be discussed based on participants’ interests. You are welcome to come for the entire “hour” or just drop by for a cup of coffee. There is no need to call ahead, just check in at the office when you arrive. Look in the September calendar for the start up date.



Phone Use

The school phone is to be used for important reasons and only with permission from a staff member. Plans to go home with a friend should be made before coming to school. A note is needed.

PTO

The School Street School Parent Teacher Organization is a group of dedicated individuals who enrich our school in many ways.

There are two major fundraisers each year, which provide money for the following: *Books for the library...Buses for field trips...Playground and other recreational games and equipment...Classroom supplies...Enrichment programs*

Please join us for meetings, which are held every other month at school.

Notices of dates and times are on the monthly calendar and reminders will go home a few days before the meeting.

ALL PARENTS ARE WELCOME TO JOIN US!



Publicity

School Street School enjoys showing off our students and their work. Opportunities are given throughout the year to publicize their success by having photographs published in our local newspaper(s) and video taping for channel 25. If you **DO NOT** wish to have your child’s picture or name in the newspaper or video taped, **you must notify us in writing.** This information will be kept confidential in the office and will be released only to your child’s teacher.



Recess

During good weather, recess will be outside. During periods of inclement weather, students will remain in their classrooms. Appropriate indoor activities will be supervised by the duty teachers.

All children will be expected to go outside for recess and should be dressed appropriately. A child who is not well enough to participate in outdoor activities should not be in school. If there is a special case (e.g., cast, crutches, asthma) a **doctor's note** is needed to keep the student in.

Students may be given special permission by their teacher to remain in the classroom to complete assignments or to get extra help.

School Store

The School Street School Store is operated by third and fourth grade students. Basic items needed for school are available slightly over cost. Fourth graders order, price and sell the merchandise. They also are responsible for inventory control, counting money and advertising. School Store hours-TBA

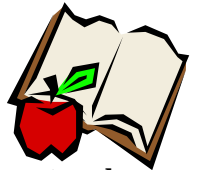
Social Work Services

From time to time all families face difficulties and challenges that may make it hard for students to come to school ready to learn and do their best. In an attempt to help, School Street School offers social work services to parents and students. School Social Worker, Kelley Simpson is here to offer information, resources and support to families who are coping with challenges such as adjusting to a new school or community, family changes, family illness, mental illness, alcoholism/drug abuse, domestic violence, homelessness and others. Kelley is available Tuesday and Thursday from 8:15 – 3:30 or by appointment. Services are based on families' interest and are confidential.



Textbooks

Each child is responsible for the proper care of his / her textbooks. Students are required to pay for any damaged or lost textbooks for which they are responsible. Your teacher will tell you which textbooks need to be covered. Brown grocery bags do the best job. Do not use contact paper or the type that sticks to the books.



Title One

Title One funds have been awarded to School Street School for this year. We are committed to strengthening the family-school-community partnership. Our grant has been approved so we will continue to implement our school wide goals. Several copies of the grant are available for review in the Parent Resource Center located in the front hall of the school.

Traffic Pattern

The method of drop-off and pick-up will be **ONE WAY** from Portland Street to in front of School Street School. Whether it's morning or afternoon, students will exit the right hand door that lets them out onto our sidewalk. Drivers will leave directly so the next car can drop-off or pick-up their child. Drivers should drive to the end of School Street and turn onto Winter Street. There are many roads that give everyone access back to Portland Street and beyond.

No parking across the street to drop-off or pick-up children. This will alleviate children running across the street unattended.

Please no making u-turns ever. They are very dangerous.

Children who walk home toward Winter Street and those streets beyond will exit the building through the side door. That will ease the congestion in front of the building.

Transportation

Bus students will ride only the bus assigned to them. If there is a day when your child is not taking the bus we need a note, or a phone call stating this. If we don't hear from you, your child will be taking their bus.

Please call Mr. Hemingway if there are any questions about busses. (332-3678)



Visitors

We welcome parents in the building, but for safety reasons we require **all** visitors (no matter how quick you plan to be) to check in with the office before visiting a classroom.

If you wish to speak with a teacher, please call and make an appointment. Teachers will not usually be available to talk with parents during instructional time. If parents would like visit their child's class, by calling ahead, a mutually convenient time for all can be set up.



School Street School

The *Responsive Classroom* Approach

What is ***Responsive Classroom***?

Responsive classroom is an approach to learning that integrates the teaching of academic skills and the teaching of social skills as part of everyday school life.

Components currently implemented by our faculty include:

- ❖ Morning Meeting
- ❖ Classroom rules and expectations
- ❖ Hopes and dreams
- ❖ Logical Consequences
- ❖ Choice Time

PBIS

With also using PBIS (Positive Behavioral Interventions and Supports), staff and students have adopted 3 basic rules:

BE SAFE

BE KIND

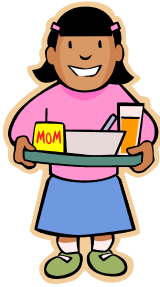
BE RESPONSIBLE



PBIS encourages a positive school wide climate, focusing on common language and a system of supports that include proactive strategies for defining, teaching and supporting appropriate student behaviors. When students feel safe and support each other, the academic piece will be strong and focused, as it should be. There will be less interruptions. Teachers will teach and students will learn.

BEHAVIOR MATRIX

	Be Safe	Be Kind	Be Responsible
EVERYWHERE	-Keep hand, feet and objects to self -get adult when needed	-use kind words and actions -lend a helping hand -use appropriate language	-do the right thing -listen to and follow directions



School Street School Lunch Procedures and Responsibilities 2010– 2011

Lunch Line

Cafeteria Tables

1. ABC order
2. Quiet voices
3. Respect personal space

1. Stay in your seat
2. Raise your hand to get up
3. 6" voice



	Be Safe	Be Kind	Be responsible
CAFETERIA	-Receive permission before leaving the cafeteria -Sit quietly while eating -tell adult about any spills	-practice good table and line manners -use soft voices -use appropriate language	-come prepared for lunch -keep cafeteria clean -listen to and follow directions

Playground Rules

GENERAL RULES:



1. We only throw balls during a game.
2. Soft rubber balls are allowed.
3. Sticks, rocks and snow stay on the ground.
4. Only 1 hand touch is allowed for football.
5. Use of any equipment with puddles underneath is restricted.
6. Be careful when passing by other students' games.
7. Only with a PASS are you allowed in the building during recess time.
8. Walk only on bark mulch around playground equipment.



Be Safe

Swings

Sit on bottom and hold with both hands
Only one person on a swing at a time
Wait for swing to completely stop before getting off

Slide

Walk up the ladder facing forward
Go down the slide sitting and facing forward
Be patient and allow time for others

Monkey bars

Take your time, use both hands
Ask for help if unsure
Watch for others while crossing

Structure

Ask for help
Watch for others
Be patient

Goal Post

Watch for the game in play
Walk behind post during recesses

Fence/gates

Tell adult if people are around gate/fence
Ask adult for assistance to retrieve items from other side
Stay inside fenced area

Picnic tables/ Benches

Use the tables for eating and doing activities
Sit on benches with feet on the ground
Inform adults of any problems



	Be Safe	Be Kind	Be Responsible
PLAYGROUND	<ul style="list-style-type: none"> -keep hands, feet and objects to self -use equipment appropriately -receive permission before leaving the playground -be aware of others around you 	<ul style="list-style-type: none"> -share equipment/space -invite others to play -use kind words -practice good sportsmanship -use appropriate language 	<ul style="list-style-type: none"> -leave playground cleaner than you found it -return equipment -walk into building quietly -follow game rules -listen to and follow directions

School Street School Harassment Response Plan 2010 – 2011

(See pages 3-5 of our District Handbook for policy)

- I. 1st Incident
 - a. Office referral to Principal or designee
 - b. Review policy with student
 - c. Determine apology of action
 - d. Phone call to parent

- II. 2nd Incident
 - a. Office referral to Principal or designee
 - b. Review policy with student
 - c. Determine apology of action
 - d. A conference with parent

- III. 3rd Incident
 - a. Office referral to Principal or designee
 - b. Incident report filed with superintendent's office.
 - c. Response Plan formatted
 - d. Parent notification through Data Discipline forms/letters.
 - e. Disciplinary action
 1. detention or
 2. in school suspension or
 3. out of school suspension or
 4. possible referral to Discipline Committee

Flow Chart of Response Plan

